



April Committee Meeting

When 08-04-2022 at 12:30 AM

Location: Zoom, Zoom

Chairperson Beck Smith

Minute taker Orion Zymaris

Present Jamieson Doyle , Paul Hwang , Beck Smith (Vice President (Events)), Orion Zymaris (President, Secretary)

Minutes

1. Confirmation of Previous Minutes

Becky: Meeting opened at 1:39 pm

Attendance: Orion Zymaris, Rebecca Smith, Jamieson Doyle, Paul Hwang

Becky: I move a motion from the chair to confirm the previous minutes.

Passes unanimously

2. Position Reports

Becky: My stuff will go into the next segment

Orion: Mine too.

Jamieson: We went to commbank to change signatories; turns out, we need 3. To get Orion and Becky on as signatories we need a letter from the previous primary signatory.

Orion: I think it's Nicky.

Jamieson: It might be me, too. I sent an email to check, but haven't heard back about it.

3. Melbourne Uni Relay Quiz

Becky: We've been offered a position at a Melbourne Uni science program; originally it was Wednesday 3 pm but it's been moved to 1 pm because another academic got COVID. It's a 1 hr 50 minute session.

Becky: We've got 6 people to use from their end. On our end it's Orion and I, and potentially Jaimee Ciara and Rock. We probably need at least one more.

Paul: What's the event?

Becky: We're planning on running a couple of activities, like bop and relay quiz.

Paul: I may be able to come. Where at Melbourne Uni is it?

Becky: Stop One. Is anyone able to concoct a flyer to hand out at the event? I have assessments due soon.

Orion: I'd be happy to.

Becky: We also need prizes; the prize box we currently have is probably with Josh, a long way away. We should get more prizes. We need WWCC, photo ID, and vacc certificates for the program. I also have a presentation for us to spruik afterwards; I'd appreciate feedback.

Becky: What about prizes?

Paul: Lollies may not be a good enough incentive

Orion: Chocolate/Lollies is one option.

Becky: We also got a DM on Instagram of someone who wants to help with the Melbourne relay quiz.

Orion: Maybe we could do easter bunnies for the main prize, and eggs for everyone else?

Paul: We could bring a bunch of soft drink?

Becky: The activity is just after their lunch.

Paul: How old is this group?

Becky: years 9-11

Paul: What about allergens?

Orion: Maybe we can get them some lollies? For anyone who's not going to eat the chocolate

Becky: I'll email Sonya now.

Paul: What about if we can't have food? What are some backup prizes?

Orion: Maybe YSA merch? Also, we need to move a motion for the money.

Becky: What about printing costs?

Jamieson: I live close to an Officeworks.

Jamieson: We also need to look at this clause in the constitution; we can set a minimum limit, below which we don't have to pass motions to pay for things.

Becky: We should retroactively reimburse, substantially easier to follow through with.

Orion: I'm ok with that.

Tasks

- ✓ Concoct Flyer
Assignee: Orion Zymaris
Due date: 10-04-2022
- ✓ Check Presentation
Assignee: Orion Zymaris
Due date: 10-04-2022
- ✓ Fix Up Relay Quiz
Assignee: Orion Zymaris
Due date: 10-04-2022
- ✓ Ask Paul's group for volunteers
Assignee: Paul Hwang
Due date: 10-04-2022

4. ANZAAS+SSF Updates

Orion: A representative from ANZAAS has reached out to us, saying they want to get back into contact with YSA. I'm happy to be our point of contact with them as well.

Orion: SSF hasn't had much news recently, aside from the rebranding of The Science Experience to The Santos Science Experience. They're financially doing ok, so we should be working with them for a while yet.

5. **Swinburne TSSE**

Orion: I have the contact from Nicky; she said she hasn't seen anything from them yet this year, but they're often late to start organising the science experience programs.

Tasks

- ✓ Contact Swinburne as the new YSA point of contact
Assignee: Orion Zymaris
Due date: 12-04-2022

6. **Cleaning up the website/Dropbox**

Becky: I want to make a lot of changes to the website. I've updated the MYSci page but there's a lot of changes that need to be made.

Orion: I'm going to need to go to YSA Sydney to try and have the old files taken down, as some have personal info.

Tasks

- ✓ Contact YSA Sydney
Assignee: Orion Zymaris
Due date: 15-04-2022

7. **Banking+Elevating Becky to VP**

Orion: I move a motion that we elevate Becky to the position of VP Events

Paul: I second

Passes unanimously

Becky is elevated to VP Events.

ELECTED POSITIONS

Vice President (Events): Rebecca Smith

Sign:

REMOVED POSITIONS

GEM: Rebecca Smith

Orion: The banking is mostly covered in Jamieson's report, so we can move on.

8. **MYSci Planning**

Paul: What exactly is MYSci?

Becky: It's a volunteering program we do with Monash - stands for Monash YSA Science. It's like similar science experience programs for high school students, but we have more involvement and say. It's residential for the volunteers; they stay in a scout hall, do training.

9. **General Business**

Meeting closes at 2:54

End of minutes.
Summary of matters arising are tabled on the following page.

Minutes of April Committee Meeting on 08-04-2022

Summary of Matters Arising

Tasks

Item	Task	Assigned to	Due date
3.	Concoct Flyer	Orion Zymaris	10-04-2022
3.	Check Presentation	Orion Zymaris	10-04-2022
3.	Fix Up Relay Quiz	Orion Zymaris	10-04-2022
3.	Ask Paul's group for volunteers	Paul Hwang	10-04-2022
5.	Contact Swinburne as the new YSA point of contact	Orion Zymaris	12-04-2022
6.	Contact YSA Sydney	Orion Zymaris	15-04-2022