



## 2018-2019 Exec Committee Initial Meeting

Initial meeting for this committee year! On Sunday we'll go through what being on the committee is all about for the new members, how we work, what we want to achieve as a group, and start planning activities events and ideas for the coming year!

The formal committee meeting segment will occur between 1:30 and 2:30pm.

When            08-04-2018 at 10:30 PM

Location:      The Royal Society of Victoria, 8 La Trobe St, Melbourne VIC 3000, Australia

Chairperson   James Salamy

Minute  
taker            Teagan Kaye

Present        Garth Bradbeer , Vanessa Bradbury , Artemis Capa , Pravind Easwaran , Teagan Kaye , Maxine Lotherington , Jaimee Raper , James Salamy , Aemilia Sherwell , Faith Thornton , Kate Tidswell , Jessica Woolley

Apologies      Michael Beards , Ricardo Cannizzaro , Catriona Nguyen-Robertson , Josh Suhaven

## Minutes

- 1. Meeting at Melbourne Central (for coffee at 11), walking over at 11:45**
- 2. Overview of Committee & Responsibilities**
- 3. How to be a committee member**
- 4. How to communicate**
- 5. Formal Meeting**

Start: 1:40

Attendance: Refer to tidy.

Garth attending as an observer.

Motion - James Salamy - Gives Jess Woolley chair. Motion carried anonymously.

Minutes of previous meeting approved and passed with 6 abstains.

#### FINANCIAL REPORT

Bank balance: (As of 1st of month) \$6850.50

Paypal: \$1006.34

Cash held: \$170

Net position: \$8026.99.

Income for march: - \$2915.16.

Money owed:

Melbourne uni \$195, \$213

Scout hall \$250

Melbourne uni \$65

Ball \$473

Financial motions:

Motion to pay James \$42.90 for campaign monitor march and \$127 for PO box renewal.

Motion passed. James abstains

Motion to reimburse Jaimee \$25.95 for 2018 ball prizes. Jaimee abstains. motion passes

#### TOP 6 REPORTS

James; investigating getting YSA a phone number.

Jess; Anzaas program meeting- involvement in program, scheduling,

Maxi; working on documentation, social processes, timelines, comms

Michael (Keith); planning structure for secretary role. organising polls. keeping track of organisation and YSA/Google calendars.

#### GeM REPORTS

Generally all of the GeM's wanted to see more YSA run socials. Not as many run by outside companies. They agree this is good for introducing new people to YSA as it will be cheap and great to get to know existing members.

Another point made was that they would like to see more dinners for older members. These dinners would not replace socials, but could be run periodically so people who are working or studying are able to catch up with their YSA friends.

#### EMAILS

Increased subscriber count makes it more expensive. current \$15 a month/ \$42 for over 500 subs. mail chimp cheaper per month. mail chimp can link to tidyHQ. less workload on secretary. \*tidy uses plain text emails, 10000 emails a month. no added fee.

If Facebook is main platform, do we need to send email to 500 people? could take non-members off mailing list. If it were kept members only, no way of contacting older people interested in sharing with younger, potential members (i.e teachers and students)

Could remove people who show no interest; haven't opened past x emails. Will also have to find a long term solution. Could send an email asking who still wants to see the emails.

Short term solution to stay under 500: Jaimee will remove any duplicates until we complete the above.

Motion: send email to take a census of interested members in order to reduce the cost of the service provider. motion passed.

## SOCIALS

Development day run by Vanessa. Learning to write resumes, cover letters, etc. presenting yourself. Interviews and networking. How to use YSA on your resume. Aim to get 3 or more people.

Cost: Free

Future social Ideas:

1. suggestion- evening problems; young members, school,
2. looking at running dinners for older members who can't make weekends due to work.
3. want science socials. possibly astro tour and games at Swinburne.
4. behind the scenes museum tour problems: would have to be in work hours. can't get school kids.
5. scavenger hunts at a museum
6. mini golf (later in the year)
7. camps. scouts, guides, need to look at numbers.(july?)

## Ball

do not try again for a few years. use spotify instead of DJ and possibly rent a scout hall.

improvements; needed everything planned out and clear. avoid throwing things together last minute. possibly organise a small (3-4 people) special ball committee.

lack of direction for people arriving at the ball. having a photo area would be good.

## OTHER

YSA flyer for schools to give to careers department. Will have to update website.

End: 3:15

## 6. Planning for the future

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*End of minutes.*