

YSA Melbourne



Janurary Exec meeting

When 20-01-2019 at 10:00 PM

Location: 26 Clapham Rd, 26 Clapham Rd, Hughesdale VIC 3166, Australia

Chairperson Jessica Woolley

Minute taker Michael Beards

Present Artemis Capa , Pravind Easwaran , Catriona Nguyen-Robertson , James Salamy , Beck Smith (Vice President (Events)), Josh Suhaven , Faith Thornton , Jessica Woolley

Apologies Michael Beards , Vanessa Bradbury , Ricardo Cannizzaro , Teagan Kaye , Maxine Lotherington , Rebecca Neville , Lauren Robertson , Aemilia Sherwell , Kate Tidswell

Minutes

1. Approval of previous Mintues

Meeting starts at 11:46 (11:30)

Quorum of 7 people, Artemis, Becky, Josh, Jess and Pravind with Catriona, James and Faith on phone.

Skip over motion and read later...11:48

Meeting Break: 12:49 PM

Meeting reopnes without Qourum: 1:31 PM

Could not approve previous minutes

Meeting closed 1:50 PM

2. Mysci

Jess wants Michael (not in attendance) to talk about the event

Proposal to talk for an additional call next week over the phone. James agrees that we need more people but get a summary today.

Main discussion point, reduce participation cost for volunteers, the cost is currently a barrier to entry for most members (Jess and Michael)

Jess: Program generally ran pretty well, the couple of stress points but overall pretty good with a large turnout of wiffins to the January Socia (19th January). One incident, an ambulance was called due to an anaphylactic reaction in the volunteer group during the last night. Tuesday, Faith trips in gutter and Josh had to go to the hospital to get stronger pain medication.

James: Keep records off tidy and records should be kept in case to see in there were any lapses in training and procedure. Training the leadership team.

Jess: Need to Michael to talk about this and pass on debrief notes

12:16PM

Faith: Change debrief and the way things are handled at MySci; issues with changing

3. Financial motions

1) A movement to reimburse Amelia \$24.69 for Mysci travel

Moved: Jess (Chairperson)

Result: 7 For (Unanimouse)-Pass

2) Move a motion to reimburse Jessica Wholley \$723.17 for Mysci expanses

Moved: Josh

Seconded: Artemis

Result: 6 For, 1 abstain (Unaimouse not including Jess)-Pass

3) Motion to write off 4 standard memberships that were never paid

Moved: Jess

Result: 6 For, 1 abstain (James)-Pass

4) Motion to write off \$213 invoice from Melbourne Uni

Moved: Jess

Result: 6 For, 1 abstain (James)-Pass

5) Motion to write off up to \$1,500 worth of Assests

Moved: Jess

ResultL 6 For, 1 abstain (James)-Pass

6) Motion to pay back Orion payment of \$65.35 January Social (Food Assests)

Moved: Jess

Result: 6 For, 1 Abstain (James)

7) Reimburse Garth \$20 for his second memebership

Moved: Jess

Result: 7 Yes

8) Move to reimburse Jess for the cost of TidyHQ \$9.90 per month

Moved: James

Seconded: Pravind

Result: 6 For, 1 Abstain (Jess)

9) Motion to accept the current state of accounts as accurate reflation of YSA finances

Moved: James

Seconded: Josh

Result: 7 For (unanimous)

12:14 Financial motions debate is closed

Decision

3.1. 1) Approve Mysci reimbursements to Jessica and Aemilia by name and exact amount

3.2. 2) Approve write offs of 4 Standard memberships that were never paid, from Q1 2018

3.3. 3) Write off \$213 invoice from UoM from 2017 TCSE

3.4. 4) Write off XXX dollars of assets (amount to be confirmed once @jessw has completed her post TCSE audit, but should be around \$1150)

3.5. 5) Motion to reimburse Orion for cost of January social

3.6. 6) Motion to reimburse Garth for double payment of membership

3.7. 7) Motion to approve financial reconciling of 2016,2017,2018 years to present

4. Melbourne Realy quiz

12:16PM

Jess: From all things, it was fine. It was better than previous years, kids really got into it however they were not really following themes. Andrew (names Chris), an international student, came for the first time and he was fine as well.

Faith: Bit more organisation in the lead-up. Wants a bit more training for this one-time event

Jess: Didn't know Andrew was going to be there, the assumption was made that everyone was already doing MySci and thus training was provided. Melbourne team was good, a bit different approach.

James: Questioning if there was enough staff.

Jess: Borderline that there was too much stuff (Faith says the same thing)

James: Good year with Melbourne staff actually helping, possible staffing policy change given relay quiz shift.

5. Committee reports

James: Finished putting back together all YSA finances, we now know how much we have and how much we are spending. MySci was financially really good, with lots of membership.

Online payment takes a bit of a cut of all payments that come through. Membership, payment lost racks up over large enough samples. Planning events, know how much overheads there will be. \$150 on Slack and TidyHQ, paid about \$250 in payment fees alone. Can't afford to keep losing money on every social, almost every social has lost money which needs to change. Can't keep doing everything at the last minute, need budgeting. Essentially, need to tell in advance how much money will be spent.

James: Doing Tidy reports, should be done by roughly March. Process fixing the constitution, will not be ready in time for AGM in March/April. Opportunity in Brisbane (????).

6. Socials

Informal Discussion

6.1. Feburary

Jess and Michael: Move ice-skating from Docklands to Oakley rink. Like the idea of ice-skating in February.

Josh at 1:37 PM is currently calling the rink

Date chosen is 17th of February

6.2. March

6.3. April

6.4. May

6.5. June

6.6. July

7. SSF payments

12:31

Jess: Currently we are getting \$2.32 per student from the SSF. Jess hasn't looked at the contract. Wants to raise per-student reimbursement.

James: SSF is essentially broke but per student, reimbursement will go to about \$3, which is why we talk to the university.

Jess: Should we start requesting money from the venues as opposed to SSF.

James: What do we consider the purpose of YSA to be? We currently ask money from Swinburne, Monash and Melbourne, the rich universities. This year we are expecting \$3000 in honorarium income, with \$2000 expanse. \$1000 to play with that is not spent running the organisation. This is financial year, memberships brought in \$1200 income. Presents a big liability, with lost memberships, currently tracking with \$250 loss in socials so far. Merchandise has basically be funded from memberships. All camps and TSCE has led to a \$600 loss.

Jess: Raises possible conflict with Vanessa's role

James: Guide is placed in YSA dropbox (responding small inquiry from Faith)

12:45 Discussion SSF payments closed.

8. Sponsorship

12:45PM

Jess: Boy making appeal asking for sponsorship.

All: Probably not going to happen.

9. Next Year of organisation

10. Meeting close

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of Janurary Exec meeting on 20-01-2019

Summary of Matters Arising

Decisions

Item	Decision
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