

YSA Melbourne



May exec meeting

First meeting of the new exec!

When 08-05-2021 at 08:00 PM

Location: slack, slack

Chairperson Rebecca Neville

Minute taker Orion Zymaris

Present Jamieson Doyle , Nicky Martin , Rebecca Neville , Jessica Woolley , Orion Zymaris (President, Secretary)

Apologies Beck Smith (Vice President (Events)), Jerry Zhang

Minutes

1. **Welcome/Confirmation of minutes**

Meeting opened at 9:02 am

Bec moves a motion to confirm minutes; Orion seconds

Passes with 3 abstentions

2. Position reports

Jamieson

- First membership at new price

Orion

- Attended another SSF meeting
- TSE is now TSSE (probably)

Nicky

- Has been organising TSSE

Jess

- Paid PO box

Bec

- Posted comms introducing new committee

3. Treasury

Bec - campaign monitor

- Bec needs to be reimbursed for 3 months of campaign monitor - 29.70
- Nicky moves the motion to reimburse
- Motion passes

Jess

- 141 dollars for PO box
- Bec moves motion, Orion seconds
- All in favor, motion passes

Orion

- 59.20 for yearly audit paperwork
- Moved by Bec, seconded by Jamieson
- Motion passed

4. Swinburne TSSE

Nicky

- Has been emailing Jamie, who's not solely running it but is still the contact
- Yes, YSA will do it; Nicky wants to send info for who our leadership team is as soon as we can
- Do a 'save the date' for staffies, have leadership applications open - but not for too long!
- It's the 7th till the 9th of July; we have a little time, but not a ton
- Better to get done sooner rather than later
- Around 40-60 students are what Swinburne are hoping for
- Get comms ready for Facebook and Instagram soon
- Bec has access to Instagram
- Covid protocols would probably just be a course online, nothing too crazy
- Ashleigh Lambton (?) and Gabby Payton (?) are the other contacts

5. Next social

Bec

- AI, robotics at scienceworks - looks like a good post-TSSE social

Jess

- It's open through January!

Bec

- Online trivia night, since we haven't done anything for a while

Nicky

- Have people who want to staff turn up for the trivia night?

Bec

- When do we want people for staffies?
- SWOTVAC is 31st to the 4th for monash; looks like it is for Melbourne and Swinburne too
- Don't want to do the trivia during exams!
- How does the 30th sound? (general confirmation sounds from group)

Orion

- Trivia is already written from the one that didn't run

6. Natcon

Nicky

- Sydney will be holding it this year

Jess

- 17th to 18th of July

Bec

- They want to do it in person

Jess

- Maybe ask them if we can have it online to be safe rather than sorry

Bec

- Maybe suggest there's an online option, optionally in person

Jess

- Should send a message to the facebook, saying the committee is worried about people getting stuck

Bec

- I'll send a message

7. General business

Orion

- Becky and Josh both have YSA supplies
- Who can store them?

Jess

- We might need to get a storage box; can't rely on people having space
- We got things lost when they were held by multiple people, and transferred around

Bec

- I might be able to take some of it

Nicky

- I might also be able to take some

Jess

- At my house, it was about 1x1x0.5m
- At the moment it'll be hard to organise a trip

Bec

- It'll be easier after exams, during midyear break

Orion

- Becky recommended we get a new first aid kit; old one is half expired and damaged

Bec

- Aldi had cheap first aid kits the other day; chemist warehouse might too

Orion

- I'm happy to get one

- Jerry wants to be a GEM again

Bec

- I move a motion to appoint Jerry Zhang a GEM on the committee

- Nicky seconds

- Passes unanimously

Orion

- Pres and sec emails, who has those?

Bec

- Will forward pres email to you from Becky

Nicky

- Wren has sec emails

Jess

- Bank will have to be transferred again

Nicky

- Nicky and Jamieson are on at the moment, so it's not too difficult to do currently

- We'll have to move Becky and Jess off, and Orion on at some point

Orion

- Do you need middle names?

Jess

- Depends on the ID you used to sign up for a commonwealth bank account

Nicky

- Do we want Bec on it as well?

Bec

- Might be harder to get 4 people at once instead of 3; if you need me, do it later

Bec

- Concerning the YSA business transaction account with branch number 063011. account number 10110365, and full account name Young Scientists of Australia Melbourne Chapter, with Commonwealth Bank:

- We're going to be adding Orion John Zymaris as a signatory.

- We will be removing Rebecca Smith and Jessica Woolley.

Bec

- Meeting closed at 9:48 AM

Tasks

moving YSA supplies
Assignee: Rebecca Neville

moving YSA supplies
Assignee: Nicky Martin

New first aid kit
Assignee: Orion Zymaris
Due date: 25-02-2022

*End of minutes.
Summary of matters arising are tabled on the following page.*

Minutes of May exec meeting on 08-05-2021

Summary of Matters Arising

Tasks

Item	Task	Assigned to	Due date
7.	moving YSA supplies	Rebecca Neville	
7.	moving YSA supplies	Nicky Martin	
7.	New first aid kit	Orion Zymaris	25-02-2022